



## SUMMARY

Methodical accounting professional on best practices, documentation requirements, compliance with GAAP & Indian Accounting Standards. Expert in dealing with complex financial information and leveraging analytical techniques to maintain compliance. Attentive to details, trends in financial data and changing Income Tax laws and Corporate Laws.

## CONTACT

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+91 9676671700

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steffishara@gmail.com

## ADDITIONAL INFORMATION

- Attempted **CA-Final November, 2022** (had obtained exemptions in Strategic Financial Management- Paper 2 & Global Financial Reporting Standards- Paper 6E in earlier CA final Attempt)
- Pursing **B.Com (Accounts & Finance) Open Course** at Indira Gandhi National Open University, Bangalore, India

## HOBBIES

- Good at Drawing
- Good at classical dance- Bharatanatyam
- Passion towards playing Chess, Badminton
- Passionate in writing quotes
- Practicing Holistic Yoga in everyday life

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## EDUCATION

2019

**Semi- Qualified Chartered Accountant** | Chartered Accountant course  
Institute of Chartered Accountants of India, Noida, India

2017

**Pre-University Course (PUC)** | MEC Group  
Emerald's Junior College, Tirupati, Andhra Pradesh, India

- "IPE Topper" Academic Achievement Award

2015

**Secondary School Certificate** | CBSE  
Bharatiya Vidya Bhavan's, S.V. Vidyalaya, Tirupati, Andhra Pradesh, India

## WORK EXPERIENCE

December 2018 – December 2021

**CA Article Trainee K Kotresh & CO. (Audit Firm)** | Bangalore, India

- Conducted Statutory audits and Tax audits in detail to identify and correct discrepancies.
- Calculated, prepared and filed IT returns, TDS returns, GST monthly returns.
- Preparation of standalone and consolidated financial statements in accordance with applicable accounting standards and Indian Accounting Standards.
- Represented taxpayers in Income Tax scrutiny cases with respect to income tax assessment by IT department.
- Preparation of Overseas Direct Investment Certificate in compliances with RBI Rules, FEMA Act.
- Drafting and Finalization of MIS Reports of Indian Subsidiaries to Group Company.
- Assisted in conducting Transfer Pricing Audits and determination of primary & secondary adjustments.
- Compliance procedures in Trust registration under section 12AB of IT Act, 1961.

## SKILLS

- Winman Software
- MS Excel
- General Ledger Accounting
- SAP, Tally- ERP software
- Tax return Filing
- Corporate tax planning knowledge
- Excellent Knowledge of GAAP, Ind AS, Standards on Auditing
- Preparation of Standalone & Consolidated Financial Statements
- Interpretation of Company Law & Tax Laws
- Preparation of Statutory Audit and Tax Audit Reports

## ACCOMPLISHMENTS

- Recognized by Principal Auditor for Tax Audit delivering outstanding and accomplished with "Selective Reward" Certificate.